



# **COFFS HARBOUR DISTRICT FAMILY HISTORY SOCIETY INC.**

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PO Box 2057, Coffs Harbour NSW 2450 Phone 02 6651 6126

## **RESEARCH REQUEST FORM**

Research Fee of \$20 is payable for the first 2 Hours and includes up to 10 pages copied and posted or emailed. If further research is required, an additional payment may be required.

Your Information:

First Name	Surname
Street Address	City & Postcode
Email	Telephone

Please complete this form with as much information as possible about the person or their nearest relative including the source of those details. Attach any further information about the person to be researched e.g. Family Group Sheet or Pedigree Chart, this will assist researchers to clarify family relationships.

Full name of person to be researched:				
Birth Date:	Birth Place:		Source:	
Death Date	Death Place		Source	
Name of Spouse:				
Marriage Date		Marriage Place:		Source
Names of their Children	Date of Birth	Place of Birth	Date of Death	Place of Death

Any other information about the person to be researched or close relative / siblings etc:

Please tick resources already researched:  Births, Deaths and Marriage Index

Australian Cemeteries Index  Trove Digital Newspapers  NSW State Records Shipping Index

Please undertake the above research on my behalf.

1. I am / am not a member of the Coffs Harbour District Family History Society Inc.
2. I understand any information enclosed and research found will remain on file and available for other researchers.
3. Information supplied is only for the use of Family History Research.
4. Payment of \$20 for the basic research.

*Payment Methods:* Cheque posted to Secretary CHDFHS Inc, PO Box 2057, Coffs Harbour NSW 2450 **or**  
Direct Deposit to BCU Bank BSB: 533 000 Acct No: 32823957 Acct Name :CHDFHS Inc. (Ref: Your Surname)

**Payment Date:**

**Ref:**

**Disclaimer:** Coffs Harbour District Family History Society Inc will make every effort to ensure the information we provide is correct; we accept no responsibility for any inaccuracies that may occur.

**Date:**

**Signed:**